

# LONG SUTTON PARISH COUNCIL

Notes of the meeting of the Long Sutton Parish Council  
Held on Thursday 26 May 2020 commencing at 7.00 p.m.  
At the Former Reform Church, London Road, Long Sutton

**Present:** With Cllr J Clarey in the Chair there were present: Councillors T Watts, F Heinrich-Tiller, M Ladbrook, D Cawthorn, F Pearson

0 Members of the Press. 01 Member of the Public

**OPEN FORUM** – A representative from the skatepark committee gave an update on their progress so far and advised that they will be present at the Jubilee event and local businesses had provided them with skating and BMX equipment to raffle. She advised that she would advise the council of any future updates in due course.

## AGENDA

1. To receive Apologies for Absence and reasons given
2. To receive Declarations of Interests and DPIs
3. To resolve to adopt the Notes of the Parish Council Meeting held on 28 April 2022 as minutes of the meeting.
4. To receive the Clerks Report on matters outstanding
5. To receive the Chairman's Remark's.
6. To confirm a date for the Annual Parish Meeting.
7. Financial Matters –
  - a. To resolve to approve Invoices for Payment
  - b. To resolve to receive the Report of Cleared Payments since Last Meeting
7. Correspondence
  - a. To note general correspondence.
8. To resolve to consider the following Planning Applications and resolve to submit appropriate comments to SHDC as a consultee. **Plans may be considered at the meeting if received after the agenda is published.**

APPLICATION NUMBER	DETAILS
H11-0483-22- FULL	Formation of additional treatment room & locker room to first floor, new emergency exit door and replace 2 existing windows to south elevation. 7 Market Street Long Sutton, Long Sutton Dentistry
H11-0472-22-FULL	Change of Use from Office (Class E) back to previous C3 Dwelling Use-SILVERWOOD GARDEN CENTRE BROWNS GATE. Mr & Mrs J Tyrrell

9. To resolve to confirm a date for the Parks Meeting and Inspection
10. Update on Outstanding Tasks.
  - i) Funding applications.
  - ii) Jubilee Celebrations
11. Members Comments -To receive any comments from members of the council and requests for matters to be placed on the next agenda. No resolutions may be passed under this item.
- 12. To resolve to go into closed session in accordance with the Public Bodies (admissions to meetings) Act 1960 to discuss the following matters. Should this resolution be passed the public and press will be required to leave the meeting at this stage.**
13. To resolve to discuss Legal Matters and approve any actions required.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs R Barber and M Ladbrooke.

**2. TO RECEIVE DECLARATIONS OF INTEREST.**

No Matters were declared.

**3. NOTES OF THE PARISH COUNCIL MEETING HELD ON 28 APRIL 2022**

Action: It was resolved to approve the notes as minutes and a true record of the meeting held on 28 April 2022.

**4. CLERKS REPORT**

The Clerk reported that the main items were related to the Jubilee event which Cllr J Clarey would be reporting on during the meeting.

**5. CHAIRMAN'S REPORT**

The Chairman stated that all of his spare time had been taken up with the preparation for the Jubilee Event.

He was pleased to report that the following donations had been received:

- £60 – SPAR
- £10 – HENRY'S
- £200 – Co-op
- Starbucks – Meal voucher for 2 people
- Benny's Diner – Voucher for Hotel in Hunstanton
- McDonalds – Voucher for 2 children and 2 adult meals
- He would be claiming for expenses for printing and stationery due to the amount of work done by him and his family for the jubilee but there would be no claim for fuel and Tel/emails
- Bunting had been erected on the office building

**6. FINANCIAL MATTERS**

**a. EXPENDITURE AND CLEARED PAYMENTS TO BE APPROVED**

The Clerk advised that due to her absence from work she would need to go through the expenditure during the months she was absent and would provide an update in due course.

**7. CORRESPONDENCE**

- a. To note General Correspondence  
There were no items to report.

## 8. TO RESOLVE TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS AND

APPLICATION NUMBER	DETAILS	ACTION
<b>H11-0483-22- FULL</b>	Formation of additional treatment room & locker room to first floor, new emergency exit door and replace 2 existing windows to south elevation. 7 Market Street Long Sutton, Long Sutton Dentistry	SUPPORT – There were no objections to this application
<b>H11-0472-22-FULL</b>	Change of Use from Office (Class E) back to previous C3 Dwelling Use- SILVERWOOD GARDEN CENTRE BROWNS GATE. Mr & Mrs J Tyrrell	OBJECTIONS –Re-iterate previous observations in relation to this site. There is Increase in net dwellings which is not in accordance with the SELLP. Refer to SHDC Planning Officers report relating to previous applications on the site. Reduction in employment (increase in employment was reason for previous application for change of use from dwelling to office.) Request proof of subsidence works to the property Request application is considered by SHDC Planning Committee

## 9. TO RESOLVE TO CONFIRM A DATE FOR THE PARKS MEETING AND INSPECTION.

The Chairman advised that the parks were in very good order.

**Action: The Council resolved to carry out an inspection of the Parks and Cemetery on 08 June 2022 commencing at 2.15 p.m. meeting at the London Road Car Park.**

## 10. UPDATE ON OUTSTANDING TASKS.

i) Funding applications.

**Cllr Heinrich- Tiller agreed to send the S106 Funding Application following tonight’s meeting for the Lime Walk Application soon to be submitted.**

ii) Jubilee Celebrations

The Chairman advised that the Beacon would be lit at 9.45 p.m. in Winfrey Park on Thursday 02 June 2022. The Clerk confirmed that the Fire Brigade would be in attendance.

## 11. MEMBERS COMMENTS

Cllr F Heinrich-Tiller advised that Members of the Speed Watch Team would be starting the S-traffic checks again. Cllr E Adams would be assisting him from Long Sutton. In addition, a PCSO would be assigned to go with them. He advised that they would be in partnership with Sutton Bridge working in both Parishes.

The Clerk advised that the Long Sutton owned equipment was only insured to be used in Long Sutton and Sutton Bridge would need to use their own. Also, he should check in relation to insurance for

himself and Cllr E Adams because they were only covered for volunteering in Long Sutton.

Action: It was agreed that Cllr Heinrich-Tiller confirm if the Speed Watch Team are insured by the Speed Watch umbrella group and to provide a copy of the insurance.

The Council also agreed to place the matter of the speed reactor signs and Speed signs on the agenda for the next meeting.

**12.RESOLVE TO GO INTO CLOSED SESSION.**

Action: The Council resolved to go into closed session.

The meeting closed at 7.55 p.m.