

# LONG SUTTON PARISH COUNCIL

Notes of the meeting of the Long Sutton Parish Council  
Held on Thursday 24 JUNE 2021 commencing at 7.00 p.m.  
At the Former Reform Church, London Road, Long Sutton

**Present:** With Cllr J Clarey in the Chair there were present: Councillors Mrs R Barber, M Ladbrook, T Watts, F Light, E Adams, N Redican, f Heinrich-Tiller

01 Members of the Press. 0 Members of the Public.

Prior to the meeting all Councillors in attendance had signed a Covid-19 Declaration Form, had been issued with a Meeting Protocol Document, Face Mask, Gloves and advised of sanitising procedures. The Meeting Room was also marked out to accommodate Social Distancing Measures.

There was no access to the kitchen, refreshments or the toilet facilities in the building.

## AGENDA

1. To receive Apologies for Absence and reasons given
2. To receive Declarations of Interests and DPIs
3. To resolve to adopt the Notes of the Parish Council Meeting held on 27 May 2021 as minutes of the meeting.
4. To receive the Clerks Report on matters outstanding
5. To receive the Chairman's Remark's.
6. Financial Matters –
  - a. To resolve to approve Invoices for Payment
  - b. To resolve to receive the Report of Cleared Payments since Last Meeting
  - c. To resolve to approve the Annual Return for the Year Ending 31 March 2021
7. Correspondence
  - a. To note general correspondence.
  - b. **Resident** – Proposed Skateboard Park
8. To resolve to consider the following Planning Applications and resolve to submit appropriate comments to SHDC as a consultee. **Plans may be considered at the meeting if received after the agenda is published.**

APPLICATION NUMBER	DETAILS
H10-0560-21 - S73A CONTINUATION	Proposal: Demolition of existing buildings and erection of a new Raw Materials Warehouse and Ingredient Processing Centre (Use Class B2/B8 - approved under H10-0462-19. Modification of Condition 1 to allow amendments to previously approved plans to include additional louvres. Princes Ltd Bridge Road
Appeal Reference: 1202 Application: ENF-269-20-E11 Inspectorate Reference:	APP/A2525/C/21/3275026 4a Gimmels Gate, Sutton Crosses, Long Sutton, Spalding, PE12 9AU

9. To resolve to confirm a date for the Parks Meeting and Inspection
10. To resolve to discuss Speed Watch and Speed Reactor Signs Matters
- To resolve to consider the SHDC Market Consultation commencing 18 June 2021
11. To resolve to confirm the remit and a date for the Events Committee Meeting.
12. To resolve to propose a request to South Holland District Council to adopt Community Infrastructure Levy to enable parishes to receive the funds directly for parish projects in preference to the S106 Funding policy.
13. Members Comments -To receive any comments from members of the council and requests for matters to be placed on the next agenda. No resolutions may be passed under this item.
- 14. To resolve to go into closed session in accordance with the Public Bodies (admissions to meetings) Act 1960 to discuss the following matters. Should this resolution be passed the public and press will be required to leave the meeting at this stage.**
15. To resolve to discuss Legal Matters and approve any actions required.

**1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs D Cawthorn and D Cllr J Tyrrell

**2. TO RECEIVE DECLARATIONS OF INTEREST.**

No Matters were declared.

**3. NOTES OF THE PARISH COUNCIL MEETING HELD ON 27 MAY 2021**

Action: It was resolved to approve the notes as minutes and a true record of the meeting held on 27 May 2021

**4. CLERKS REPORT**

The Clerk reported that:

- A request from a street food trader had been received to use the Parish Council car park to provide food for the Euro 2020 matches. He had provided his insurances and trading licences. She asked if permission for the trader to park on the car park as requested.
- She had contacted the Skateboard Park representatives and advised that due to the delay in the Covid-19 restrictions being lifted that there would be no Public Forum at this meeting.
- The Events Committee confirm a date for their next meeting.

RESPONSE:

- The Council agreed to approve the request from the street trader on condition all documentation was received.
- The Clerk to confirm dates for meetings with the Skateboard representatives
- The Events Committee confirmed a date for 07 July 2021 at 3.30 p.m. in the Parish Council meeting room.

**5. CHAIRMAN'S REPORT**

The Chairman stated that:

- Following a recent Parks and Cemetery meeting the parks were found to be in good order but the grass was unusually long.
- There had been complaints about trees along the Woodland boundary but the Parks Committee would consult the Tree Report but all the trees had seemed acceptable.
- He had received positive reports regarding the new Security arrangements.
- It was important that the Parks Committee meets regularly.
- The security provider seems to be doing a good job in relation to

**6. FINANCIAL MATTERS**

a) **TO RESOLVE TO APPROVE INVOICES FOR PAYMENT**

Action: Payments for a total of £5039.99

b) **TO RESOLVE TO CONSIDER QUOTES FOR PARISH COUNCIL OFFICE HEATING SYSTEM.**

Action: The Council resolved to approve the quote received from Simon Barker Plumbing and Cadent for the installation of the gas central heating to the Parish Council Office.

c) **TO RESOLVE TO CONSIDER QUOTES FOR FENCING IN THE CEMETERY AND CINDER ASH PARK**

Action: The Council resolved to approve the quote from Complete Weed Control for the fencing in the Cinder Ash Park.

## 7. CORRESPONDENCE

### a. To note General Correspondence

#### b. Resident – Unauthorised Seat in Park Road

Action: The Council resolved not to support the seat in Park Road due to anti-social behaviour which had been proven due to the seat being reportedly vandalised and removed. Should it be reinstalled the seat to be installed in the Common Pit to replace a damaged one.

#### c. Cinder Ash Pre School – Proposed extn for baby car provision

Action: The Council resolved that Cllrs J Clarey and M Ladbrook visit the Pre-School to speak with the management, assess the proposal and report back to the Council.

#### d. Resident – Council Office Fencing

Action: The Council resolved to obtain a quote to replace the wooden fence of the office boundary.

## 8. TO RESOLVE TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS AND RESOLVE TO SUBMIT APPROPRIATE COMMENTS TO SHDC AS A CONSULTEE.

APPLICATION NUMBER	DETAILS	ACTION
H11-0534-21 FULL	Rear Extension & Alterations 13 DELPH ROAD LONG SUTTON	SUPPORT- There were no objections or observations in relation to this application
H11-0482-21- FULL	Proposed Kitchen Extension. Bancroft Residential Homes, Market Street LONG SUTTON	SUPPORT- There were no objections or observations in relation to this application
H11-0439-21 -FULL	Rear Extension & Alterations 7 LITTLE LONDON LONG SUTTON	SUPPORT- There were no objections or observations in relation to this application

## 9. TO RESOLVE TO CONFIRM A DATE FOR THE PARKS MEETING AND INSPECTION.

Park. Action: The Council resolved to carry out an inspection of the Parks and Cemetery on WEDNESDAY 09 JUNE 2021 commencing at 2.30 p.m. meeting at the London Road Car Park

## 10. TO RESOLVE TO DISCUSS SPEED WATCH AND SPEED REACTOR SIGN MATTERS.

Cllr E Adams advised that she was now able to resume volunteering for the Speed Watch.

Action: The Council resolved to place the matter on the agenda for the next meeting to receive an update from Cllr Heinrich-Tiller

## 11. MEMBERS COMMENTS

Cllr D Cawthorn advised that plate glass was being disposed of in the litter bins in Winfrey Park causing a hazard.

The Clerk advised that garden refuse which had been fly tipped by the path adjacent to the RBL had finally been collected by SHDC however more waste had been discarded there.

Action: The Council resolved to write to residents with rear access into the park requesting that garden waste/refuse should not be discarded in the park boundary and all waste should be disposed of in the correct manner.

Cllr F Light advised that she had been asked to raise the provision of a Youth Club in the town.

The Chairman stated that the Council had in the past sponsored a youth club in the Market House and former Cllr R King had investigated setting up a Youth Club but had ascertained that the qualifications required, the cost and the lack of qualified Youth Leaders had made it unviable but Cllr F Light was welcome to investigate the matter further if she wished.

The Chairman requested that the matter of the proposed skateboard park be placed on the agenda for the next Meeting.

Cllr F Light asked if the Council would support a traditional fete event for the Queen's Jubilee in 2022.

**Action: The Council resolved to set up an Events Committee to oversee all events in the Town Parks and to place the matter on the agenda for the next Meeting.**

**12. RESOLVE TO GO INTO CLOSED SESSION.**

**Action: The Council resolved to go into closed session.**

**The meeting closed at 7.38 p.m.**