

# LONG SUTTON PARISH COUNCIL

Notes of the meeting of the Long Sutton Parish Council  
Held on Thursday 25 SEPTEMBER 2025 commencing at 7.00 p.m.  
At the Former Reform Church, London Road, Long Sutton

**Present:** With Cllr J Clarey in the Chair there were present: Councillors Cllrs T Watts, M Ladbroke, A Facey, H Feetham, D Cawthorn.

Cllr R Woods

0 Members of the Press.

05 Members of the Public

## OPEN FORUM – Members of the public

- thanked the council for their support relating to a planning application which would dwarf her property and block out light and also asked if a speed sign could be erected on Roman Bank and Little London near to the school.
- Asked if the council would consider extending the dog run further into the park and provide a social area and seat of dog walkers so there was a larger area for dogs to run on the park.
- The care centre toilets at the rear of the public toilets were not fit for purpose as the basin cannot be used by users and the toilet was not working
- Asked why the public toilets were now closed at weekends when this was the time most people needed them as it was the busiet time in town and and in the parks.
- The war memorial kerb had been damaged by the refuse lorry and was in need of repair.
- Requested the Road Safety Partnership carry out a survey on Roman Bank and Little London.

## RESPONSE – The Council advised that:

- The council only had a licence for a SANS2 sign on Roman Bank was at the junction of Daniels Crescent and Roman Bank.
- The SANS2 signs the council did have were no obsolete and a new one would cost in the region of 4000.00 – 5000.00 pounds each. In addition, the council did not have the manpower to rotate the signs between sites every 6 weeks as required.
- The Clerk advised that she would report the issues with the disabled facility and will ask why the public toilets are now locked at weekends, and investigate the damage to the war memorial by the dustcart.
- The matter of an extended dog run and social area will be added to the next agenda for discussion.
- The Clerk advised that planning permission would be required for a change of use, there were several covenants on the field and the residents whose properties were adjacent to the proposed extension would need to be consulted and any proposed area that would include the TPO trees would be considered in any planning application to assess any damage to the tree and roots. The proximity to the new cemetery area would also need to be considered.

## AGENDA

1. To receive Apologies for Absence and reasons given
2. To receive Declarations of Interests and DPIs
3. To resolve to adopt the Notes of the Parish Council Meetings held on 24 JULY 2025 as minutes of the meeting.
4. To receive the Clerks Report on matters outstanding
5. To receive the Chairman's Remark's.
6. Financial Matters –
  - a. To resolve to approve Invoices for Payment
  - b. To resolve to receive the Report of Cleared Payments since last meeting
  - c. To resolve to discuss the purchase of Christmas Lights
  - d. To resolve to hold discuss and set the budget for a Christmas Event
  - e. To resolve to consider quotes for play equipment for UKFPS Funding
- 7 . Correspondence
  - a. To note general correspondence.
  - b. Lincs CC - Devolution proposals for a unity authority.
  - c. Lincs CC – Salt bag requests
- 8.To resolve to consider the following Planning Applications and resolve to submit appropriate comments to SHDC as a consultee.

APPLICATION NO	DESCRIPTION
H11-0800-25 – FULL	Proposed refurbishment works to office amenities only (single storey) including internal layout changes, visual decorations and external works to the existing single-storey facade, including new windows and an entrance door. L C PACKAGING UK LTD BRIDGE ROAD
H11-0689-25- FULL	Proposed internal re-arrangement. 10 DELAMORE WAY LONG SUTTON
H11-0774-25-FULL	Proposed First Floor Extension & Alterations. 20 THE MALTINGS LONG SUTTON
H11-0708-25-FULL	First floor rear extension (rear ground floor & first floor side extensions approved under H11-0943-24). 87 Little London Long Sutton
H11-0704-25 -FULL	Change of use of former commercial kitchen and 5 no. 1-bedroom flats to 1 no. 4-bedroom dwelling 31 High Street Long Sutton
H11-0704-25-SEC 73 MODIFICATION	Erection of 70 Dwellings - Approved under H11-0552-22. Modification of Condition 1 to allow amendments to previously approved plan. Land Adjacent to Lime Walk Long Sutton .Stinders Homes SPV2 Limited

9. To receive County Councillor and SHDC Ward Councillors reports
10. To resolve to receive reports from the Council Committees and Working Parties.
11. Members Comments -To receive any comments from members of the council and requests for matters to be placed on the next agenda. No resolutions may be passed under this item.
- 12. To resolve to go into closed session in accordance with the Public Bodies (admissions to meetings) Act 1960 to discuss the following matters. Should this resolution be passed the public and press will be required to leave the meeting at this stage.**
13. To resolve to discuss legal matters and approve any actions required.

#### **1. APOLOGIES FOR ABSENCE**

Apologies were received from Cllrs C Broughton, G Garrett and CClr Woods

#### **2. TO RECEIVE DECLARATIONS OF INTEREST or DPIs.**

No matters were declared.

#### **3. NOTES OF THE PARISH COUNCIL MEETING HELD ON 24 JULY 2025**

Action: It was resolved to approve the notes as minutes and a true record of the meeting held on 24 JULY 2025.

#### **4. CLERKS REPORT**

The Clerk reported that:

- She had contacted Lincs police regarding suspicious activities in the Cinder Ask Park but they had requested a google map of the park and for me to mark the location for patrol cars which indicated that they did not know Long Sutton very well.
- She had followed up all matters raised at the recent Public Meeting and she had received a response from Lincs Fire Brigade and SHDC building control relating to all relevant properties and actions were taking place which would include retrospective Listed Building applications.
- 

#### **5. TO RECEIVE CHAIRMANS REMARKS**

The Chairman advised that:

- He wished to thank Cllr D Cawthorn and his family for their help in moving an ornamental bench in the cemetery at short notice.
- A skip had been provided at the allotments and tenants had assisted in disposing of a lot of the rubbish left on the by previous tenants.
- A further skip was used at the office and the Christmas trees, obsolete tech, chairs, and general rubbish had been cleared. He suggested that the Christmas trees for 2025 should not be rooted but planted with no roots and recycle after use as the other trees had not survived when planted.
- He wish to thank the Clerk for obtaining a UKFPS grant for £24,999 for new play equipment in Winfrey Park
- He wished to congratulate the Long Sutton in Bloom Committee who had been awarded a Silver Guilt medal and was a great achievement considering the hot summer and lack of rain.

#### **6. FINANCIAL MATTERS**

a. To resolve to approve Invoices for Payment

**Action: The invoices for payment were approved and paid online in line with online payments protocols.**

b. To resolve to receive the Report of Cleared Payments since Last Meeting

**Action: The cleared payments were received.**

c. To resolve to discuss the purchase of Christmas Lights

**Action: The Council resolved that it was too late to purchase Christmas lights this year and would consider it again in January 2026.**

d. To resolve to hold discuss and set the budget for a Christmas Event

**Action: The Council resolved to set a budget of £3000.00 for the event.**

e. To resolve to consider quotes for play equipment for UKFPS Funding

**Action: The Council resolved to place the matter on the agenda for the October meeting to await the two outstanding quotes.**

## 7. CORRESPONDENCE

a. To note general correspondence circulated to all councillors prior to the meeting.

b. **Lincs CC - Devolution proposals for a unity authority** – Copy sent to all councillors prior to the meeting to read and complete survey if they wished.

c. **Lincs CC – Salt bag requests**

**Action: Cllrs to advise of any suitable sites.**

## 8. PLANNING MATTERS

APPLICATION NO	DESCRIPTION	ACTION
H11-0800-25 – FULL	Proposed refurbishment works to office amenities only (single storey) including internal layout changes, visual decorations and external works to the existing single-storey facade, including new windows and an entrance door. L C PACKAGING UK LTD BRIDGE ROAD	SUPPORT – The council have no objections to this application.
H11-0689-25- FULL	Proposed internal re-arrangement. 10 DELAMORE WAY LONG SUTTON	SUPPORT – The council have no objections to this application
H11-0774-25-FULL	Proposed First Floor Extension & Alterations. 20 THE MALTINGS LONG SUTTON	SUPPORT – The council have no objections to this application
H11-0708-25-FULL	First floor rear extension (rear ground floor & first floor side extensions approved under H11-0943-24). 87 Little London Long Sutton	OBJECTIONS: Over development of site. Blocking the light of the neighbouring property. Would double the size of the property, not in keeping with street scene.
H11-0704-25 -FULL	Change of use of former commercial kitchen and 5 no. 1-bedroom flats to 1 no. 4-bedroom dwelling 31 High Street Long Sutton	OBJECTIONS- No outside space or garden. No parking or off - street parking, query re lounge on 2 <sup>nd</sup> floor
H11-0704-25-SEC 73 MODIFICATION	Erection of 70 Dwellings - Approved under H11-0552-22. Modification of Condition 1 to allow amendments to previously approved plan. Land Adjacent to Lime Walk Long Sutton „Stinders Homes SPV2 Limited	OBJECTIONS: Previous objections re-iterated.

#### **9. TO RECEIVE COUNTY COUNCILLOR REPORT.**

The Clerk advised that she had circulated a written report to all councillors and a hard copy available for those not on email at the meeting in CClr Woods' absence.

#### **TO RECEIVE SHDC WARD COUNCILLORS REPORTS**

No matters to report in the absence of the Ward Members

#### **10. TO RESOLVE TO RECEIVE REPORTS FROM THE COUNCIL COMMITTEES AND WORKING PARTIES**

##### **Events Committee**

A Facey advised that she and Cllr C Broughton had met and discussed the lighting up event and suggested that both the Lighting Up and the Christmas event be held together rather than over 2 weekends.

The Chairman advised that it would not be possible to hold both the events at the same time as the Christmas event was for young children and craft stalls.

The Clerk advised that such an event could not be combined due to the RAS, Safeguarding etc due to the inability to meet the requirement for having an emergency route in line with the current RAs for the Christmas Event.

A RAs for the Lighting Up event would need to be done but at present the lighting up committee was not a council committee.

**Action: Following a discussion, it was resolved to hold an events meeting to discuss the proposal, the remembrance parade and the Christmas event.**

The Clerk advised that a reconciliation sheet should be completed following all events and should include all transactions, income, expenditure, receipts etc and be submitted to the council.

Cllr Facey asked that the Fire Brigade should be issued with a key to the SHDC car park and park barrier in West Street for emergency access to events or accidents on the field.

**Action: The Council resolved to request a key from SHDC and also provide a spare key to the entrance gate**

##### **Parks and Cemeteries Committee**

##### **Parks and Cemetery**

Cllr Clarey advised that he and Cllr A Facey had inspected the parks and cemetery. The hedges needed cutting, the suckers removed in the parks and several other matters such as brambles in the closed churchyard and a meeting was planned with the ground maintenance contractor.

**13. MEMBERS COMMENTS**

Cllr T Watts advised that former councillor D Frith would be visiting the town and he may be able to assist to resolve the Sowter' Charity issues.

The Clerk advised that she had been unable to access any information and Sowter's had never been in the remit of the parish council.

Cllr D Cawthorn queried why the refuse from the flats in Park Road were removed every day and not just once a week the same as everyone else and should the landlord should be providing a skip.

The Clerk advised that she would include the query with the other matters raised regarding the SHDC services.

**14. TO RESOLVE TO GO INTO CLOSED SESSION**

The Council resolved to go into closed session to discuss legal matters

This part of the meeting closed at 8.15 p.m.