

LONG SUTTON PARISH COUNCIL

Notes of the meeting of the Long Sutton Parish Council
Held on Thursday 26 June 2025 commencing at 7.00 p.m.
At the Former Reform Church, London Road, Long Sutton

Present: With Cllr J Clarey in the Chair there were present: Councillors Cllrs T Watts, M Ladbroke, C Broughton, H Feetham.

0 Members of the Press. 01 Members of the Public

OPEN FORUM – A member of the public:

- thanked the council for holding the meeting in relation to the proposed HMO in Benchley House
- raised concerns regarding a broken drain cover near to the Spa shop in Seagate Road and advised that they had reported it online and would report it again and it had been damaged again.
- raised concerns regarding Seagate Road damage and dust etc from the construction site.

RESPONSE: The Chairman:

- thanked the member of the public to the meeting and advised that the Council had sent their objections and issues raised at the public meeting held on 29 May 2025.
- thanked the resident for being vigilant regarding the drain and for reporting it.
- Agreed that the disruption caused by the development site was unpleasant in the hot weather due to the dust etc and the damage to the road and verges due to construction traffic.

AGENDA

1. To receive Apologies for Absence and reasons given
2. To receive Declarations of Interests and DPLs
3. To resolve to adopt the Notes of the Parish Council Meetings held on 22 MAY 2025 as minutes of the meeting.
4. To receive the Clerks Report on matters outstanding
5. To receive the Chairman's Remark's.
6. Financial Matters –
 - a. To resolve to approve Invoices for Payment
 - b. To resolve to receive the Report of Cleared Payments since last meeting
 - c. To receive and approved the Annual Return and Governance Statement 2025
 - d. To resolve to purchase a container to store council equipment
 - e. To resolve to hire a skip for the allotments
7. To resolve to receive a report of a public meeting to discuss the proposed HMO and bedsit in West Street. Long Sutton.
8. **Correspondence**
 - a. To note general correspondence.
Lincs CC – Road Closure approval for VJ Day event 16 August 2025
SHDC – FOI responses.
SHDC – Response to complaints regarding street cleaning, toilets and car unit.
9. To resolve to consider the following Planning Applications and resolve to submit appropriate comments
 to SHDC as a consultee.

| APPLICATION NO | DESCRIPTION |
|--------------------|---|
| H11-0520-25 - FULL | Proposed Two Storey Extension.43 GARNSGATE ROAD LONG SUTTON |
10. To receive County Councillor report.
11. To receive SHDC Ward Councillors reports
12. To resolve to receive reports from the Council Committees and Working Parties.
Events Working Party Parks and Cemeteries Committee
13. Members Comments -To receive any comments from members of the council and requests for matters to be placed on the next agenda. No resolutions may be passed under this item.
14. **To resolve to go into closed session in accordance with the Public Bodies (admissions to meetings) Act 1960 to discuss the following matters. Should this resolution be passed the public and press will be required to leave the meeting at this stage.**
15. To resolve to discuss legal matters and approve any actions required.

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs D Cawthorn, A Facey, G Garrett, I Thompson.

2. TO RECEIVE DECLARATIONS OF INTEREST or DPIs.

No matters were declared.

3. NOTES OF THE PARISH COUNCIL MEETING HELD ON 22 MAY 2025

Action: It was resolved to approve the notes as minutes and a true record of the meeting held on 22 MAY 2025.

4. CLERKS REPORT

The Clerk reported that:

- The new noticeboard would be erected adjacent to the parish council office shortly.
- The allotment sign and the “No Parking Signs” for the car park entrance would be ready soon.
- All objections relating to Benchley House had been submitted to SHDC including the lack of Planning Notices, heritage issues and not confirming with Policy 18 of the SLLEP.
- She had submitted an FOI re the SHDC Housing remarks regarding advising they could achieve full occupancy for Benchley House

5. TO RECEIVE CHAIRMANS REMARKS

The Chairman advised that:

- the council had donated wreaths to Mr Harold Payne who was raising funds and organising trips for veterans to go to Normandy to visit war graves and he in turn would attend the VJ Day event with a military vehicle to put on show for the public.
- He and Councillor A Facey had put soil in the sensory garden near to the Cinder Ash pre-school.
- The had also visited two residents regarding overhanging trees in the Cinder Ash Park.

Action: The Clerk advised that the Council Tree Policy does advise that residents should apply to SHDC themselves and also pay for any works on their property and this had also be advised by the SHDC tree officer as the correct procedure. She advised that she would contact D Fairchild-Fenton, SHDC to a site visit to assess the park trees.

6. FINANCIAL MATTERS

a. To resolve to approve Invoices for Payment

Action: The invoices for payment were approved and paid online in line with online payments protocols.

b. To resolve to receive the Report of Cleared Payments since Last Meeting

Action: The cleared payments were received.

c. To receive and approved the Annual Return Statement of Accounts and Governance Statement 2025.

Action: The Council resolved to approve the Annual Return and agreed that the accounts reconciled with the Bank Reconciliation

d. To resolve to purchase a container to store council equipment

Action: The Council resolved to purchase a storage container and to confirm if planning consent it required for the container.

e. To resolve to hire a skip for the allotments

Action: The Council resolved to hire a skip for the allotments and to remove refuse from the rear of the office building.

7. TO RESOLVE TO RECEIVE A REPORT OF A PUBLIC MEETING TO DISCUSS THE PROPOSED HMO AND BEDSIT IN WEST STREET. LONG SUTTON.

The Clerk read a synopsis of the Public Meeting held on 29 May 2025 and advised that all matters raised had been included in the council objections sent to SHDC.

8. CORRESPONDENCE

a. To note general correspondence circulated to all councillors prior to the meeting.

b. **Lincs CC** – Road Closure approval for VJ Day event 16 August 2025

c. **SHDC** – FOI responses.

FOI responses included a refusal notice relating to the Waste Collection consultation and no data held regarding details of the Waste consultation leaflet drop,

d. **SHDC** – Response to complaints regarding street cleaning, toilets and care unit.

Action: The Council resolved to reassess the matters at a later date to ascertain if the advised works had been completed by SHDC.

9. PLANNING MATTERS

| APPLICATION NO | DESCRIPTION | ACTION |
|--------------------|--|---|
| H11-0520-25 - FULL | Proposed Two Storey Extension.43 GARNSGATE ROAD LONG SUTTON | SUPPORT – There were no objections in relation to this application. |

10. TO RECEIVE COUNTY COUNCILLOR REPORT.

No matters reported due to C Cllr R Woods absence.

11. TO RECEIVE SHDC WARD COUNCILLORS REPORTS

No matters to report in the absence of the Ward Members

12. TO RESOLVE TO RECEIVE REPORTS FROM THE COUNCIL COMMITTEES AND WORKING PARTIES

Events Committee

Cllr C Broughton advised that:

- The 80th anniversary of VJ Day event would still take place on 16 August 2025
- There would be craft stalls, fairground rides, silent disco music and food stalls.
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Cllr L Ladbrook advised that she would be contacting the stall holders and asked if a laptop could be provided for the Events Committee to coordinate the event.

The Clerk advised that the road closure had been approved but conditions were attached that the committee were required to meet and asked for a site plan for the event.

Action: The Council resolved to purchase a laptop to be taken from the £5,000 event budget and be subject to GDPR legislation, for council use only and not for personal use.

Parks and Cemeteries Committee

Cllr Clarey advised that

- he and Cllr A Facey had carried out a park's inspection and the lower branches along the cemetery drive would be lifted to allow easy access for burial vehicles
- they had found that overall, the parks were in good order.

13. MEMBERS COMMENTS

Cllr C Broughton advised that she would be painting the railings on the corner of the Market Place in readiness for the In Bloom competition on 10 July 2025 if anyone wished to help.

Cllr Broughton also asked if there had been any progress regarding the carving of the felled tree in Cinder Ash Park.

Cllr Clarey advised that it was heavy to move and a bench was suggested and suggested if a bench was carved that it be situated along the cemetery drive boundary next to the football pitch.

14. TO RESOLVE TO GO INTO CLOSED SESSION

The Council resolved that there was no requirement to go into closed session.

The meeting closed at 8.55 p.m.