

LONG SUTTON PARISH COUNCIL

Notes of the meeting of the Long Sutton Parish Council
Held on Thursday 27 June 2019 commencing at 7.25 p.m.
At the Former Reform Church, London Road, Long Sutton

Present: With Cllr D Frith in the Chair there were present: Councillors Mrs R Barber, J Clarey, P Sayers, T Watts, D Cawthorn, N Redican, F Heinrich-Jones, E Adams

0 Members of the Press. 03 Members of the Public. D Cllrs A Tennant, D Wilkinson and J Tyrrell

OPEN FORUM-

- A Member of the Long Sutton in Boom Committee thanked the Chairman and the Clerk for painting the bus shelter on High Street, it was very much appreciated.
- A Member of the Civic Society asked if the Parish Council would consider putting forward Richard Thompson's name forward for a street name in town. She also asked if the Parish Council would look to finance two thirds of the cost and take over ownership of a seat the Civic Society had been granted a Highways Licence to install in Daniels Gate.
- D Cllr D Wilkinson advised that travellers were camped in the Gedney Victory Hall car park but had since moved on to the Lynn Boards at Sutton Bridge.
- A resident asked if the parish council were able to ask residents to cut back their hedges and shrubs along London Road because they were overhanging the pavement.
- D Cllr Tenant advised that the SHDC Scrutiny Panel were inviting Inspector Gareth Boxall to a meeting to discuss the poor response to low level crime and the lack of relationship between the local officers and the Parish Councils. He also advised that SHDC had approved the Parish Council's Planning Application to extend the present cemetery against officer's recommendations but if Sport England upheld their objection the Application would need to go to the Secretary of State for approval.
- D Cllr D Wilkinson advised that he and D Cllr J Tyrrell had organised a garden waste collection for Long Sutton on Saturday 06 July 2019 9.00 a.m. – 12 noon for residents to dispose of their garden waste.

RESPONSE- The Chairman advised that

- the matter of the seat would be placed on the Agenda for the next meeting as would the request for a street name nomination for Mr Richard Thompson.
- D Cllr A Tennant had put forward the case for the Cemetery Extension very well at the HDC Planning Meeting and thanked him for his input. It was very much appreciated. Cllr J Clarey also thanked D Cllr A Tennant for supporting the Parish Council in regard to the matter.
- The garden waste collection initiative was welcome and thanked D Cllrs D Wilkinson and J Tyrrell for organising it and funding it.

The Clerk advised that she would send letters to residents to request that they cut back their hedgerows etc along London Road if the resident could identify the relevant addresses.

AGENDA

1. To receive Apologies for Absence and reasons given
2. To receive Declarations of Interests and DPIs
3. To resolve to adopt the Notes of the Parish Council Meeting held on 16 May 2019 as minutes of the meeting.
4. To receive the Clerks Report on matters outstanding
5. To receive the Chairman's Remark's.
6. Financial Matters –
 - a. To resolve to approve Invoices for Payment
 - b. To resolve to receive the Report of Cleared Payments since Last Meeting
 - c. To resolve to approve the recommendations from the Parks and Cemeteries Committee for the increase in Burial Fees
7. To resolve to approve the Annual Return for the Year Ended 31 March 2019
 - a. Approve Statement of Accounts
 - b. Execute Effectiveness of Internal Audit
 - c. Execute Annual Governance Statement
8. Correspondence
 - a. To note general correspondence.
 - b. **Lincs C C** – Activities day – request for use of park. 13 August 9a.m.-5.00 p.m.
 - c. **SHDC** – Activate- Activities Day
9. To resolve to discuss and confirm the location for outdoor fitness equipment
10. To resolve to consider the following Planning Applications and resolve to submit appropriate comments to SHDC as a consultee. **Plans may be considered at the meeting if received after the agenda is published.**
 - H11-0957-18-FULL**-Residential development- erection of 3 bed, two-storey dwelling with off road parking. 84 Roman Bank Long Sutton
 - H11-0594-19- LISTED BUILDING**-Demolition of existing wooden garage, demolition and replacement of brick outbuilding and installation of 5 air bricks to external wall of existing dwelling.34 MARKET STREET LONG SUTTON
 - H11-0593-19-FULL** Demolition of existing wooden garage, demolition and replacement of brick outbuilding and installation of 5 air bricks to external wall of existing dwelling.34 MARKET STREET LONG SUTTON
 - H11-0544-19-FULL**-Single-storey rear extension and single-storey side extension to dwelling.13 St Marys Gardens Long Sutton
 - H10-0462-19-SEC 73 MODIFICATION**- Demolition of existing buildings and erection of a new Raw Materials Warehouse and Ingredient Processing Centre (Use Class B2/B8) - approved under H10-0915-18. Modification of Condition 2 to allow amendments to previously approved plans. PRINCES LIMITED BRIDGE ROAD
- 11.To receive reports from Outside Bodies representatives
- 12.To consider an application for Co-option to the Council
- 13.Members Comments -To receive any comments from members of the council and requests for matters to be placed on the next agenda. No resolutions may be passed under this item.
14. To resolve to go into closed session in accordance with the Public Bodies (admissions to meetings) Act 1960 to discuss the following matters. Should this resolution be passed the public and press will be required to leave the meeting at this stage.

1. APOLOGIES FOR ABSENCE

No apologies were received.

2. TO RECEIVE DECLARATIONS OF INTEREST.

No Matters were declared.

3. NOTES OF THE PARISH COUNCIL MEETING HELD ON 16 MAY 2019

Action: It was resolved to approve the notes as minutes and a true record of the meeting held on 16 May 2019.

4. CLERKS REPORT

The Clerk reported that:

- E-on had advised that they were unable to facilitate a site visit to discuss the illumination of the War Memorial prior to the meeting and they felt that they would not have any additional advice or information to put forward than the information contained in the recent email. She asked the Council how they wished to proceed with the project.
- She had received complaint with regard to the cemetery and a request for another car park for the cemetery. She had advised the resident that visitors to the cemetery should use the car park next to the Parish Council office and the turning area at the top of the cemetery drive was to facilitate burials and was not a car park.
- She asked if the Councillors nominated to discuss the Dickensian Event wished to have a meeting with the volunteers who have come forward.

Action: The Council agreed to hold a site visit at the War Memorial to discuss any options and The Clerk to organise a meeting with the residents who had suggested a Dickensian Christmas Event.

5. CHAIRMAN'S REPORT

The Chairman stated that

- He had enjoyed the SHDC Planning Committee Podcast and was pleased that the Cemetery Extension had been passed and hoped the Secretary of State would approve the application.
- He had removed a large number of Christmas Wreaths and dead flowers that had been placed at the bottom of a tree in the cemetery.
- It was nice to see the cherry trees in Winfrey park thriving and undamaged.

6. FINANCIAL MATTERS

a. REPORT OF CLEARED PAYMENTS SINCE LAST MEETING

Action: Payments for £ 16163.57 were cleared since the last meeting.

b. EXPENDITURE TO BE APPROVED

Action: The council resolved that cheques for a total of £ 3780.52 be approved for payment.

c. TO RECEIVE AND APPROVE THE RECOMMENDED INCREASE IN BURIAL FEES.

Action: The Council resolved to approve the recommended increase in Burial Fees put forward by the Parks and Cemetery Committee.

7. TO RESOLVE TO APPROVE THE ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2019.

- a. Approve Statement of Accounts
- b. Execute Effectiveness of Internal Audit
- c. Execute Annual Governance Statement

Action: The Council resolve to approve the Annual Return for 31 March 2019 and were satisfied that the Council accounts and financial practices were acceptable and sufficient internal controls were in place.

8. CORRESPONDENCE

a) To receive general correspondence.

b) Lincs C C – Activities day – request for use of park. 13 August 9a.m.-5.00 p.m.

Action: The Council resolved to approve the request for the use of Winfrey Park for the event.

c) SHDC – Activate- Activities Day

Action: The Council resolved to approve the request for the use of Winfrey Park for the event.

9. TO CONFIRM AND DISCUSS THE LOCATION FOR OUTDOOR FITNESS EQUIPMENT.

Action: The Council resolved that a consultation be carried out to determine the type of equipment, the cost, specification and the location. Cllrs Mrs R Barber, N Redican, F Heinrich-Jones and J Clarey to carry out the consultation.

10. TO RESOLVE TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS AND RESOLVE TO SUBMIT APPROPRIATE COMMENTS AS CONSULTEE.

APPLICATION NUMBER	DETAILS	ACTION
H11-0957-18-FULL	Residential development- erection of 3 bed, two-storey dwelling with off road parking. 84 Roman Bank Long Sutton	Action: SUPPORT -The Council had no objections in relation to the application
H11-0594-19- LISTED BUILDING-	Demolition of existing wooden garage, demolition and replacement of brick outbuilding and installation of 5 air bricks to external wall of existing dwelling.34 MARKET STREET LONG SUTTON	Action: SUPPORT -The Council had no objections in relation to the application
H11-0593-19-FULL	Demolition of existing wooden garage, demolition and replacement of brick outbuilding and installation of 5 air bricks to external wall of existing dwelling.34 MARKET STREET LONG SUTTON	Action: SUPPORT -The Council had no objections in relation to the application
H11-0544-19-FULL-	Single-storey rear extension and single-storey side extension to dwelling.13 St Marys Gardens Long Sutton	Action: SUPPORT -The Council had no objections in relation to the application
H10-0462-19-SEC 73 MODIFICATION-	Demolition of existing buildings and erection of a new Raw Materials Warehouse and Ingredient Processing Centre (Use Class B2/B8) - approved under H10-0915-18. Modification of Condition 2 to allow amendments to previously approved plans. PRINCES LIMITED BRIDGE ROAD	Action: SUPPORT -The Council had no objections in relation to the application

11. REPORTS FROM OUTSIDE BODIES

Cllr Mrs R Barber advised that she and Cllr J Clarey had attended a Phillips Charity and Allen's Charity meeting. In addition, she and Cllr T Watts had also attended a Sowter's Meeting to make alterations to the remit of the Charity.

Cllr Mrs R Barber asked to be removed as the Blanks Charity Committee Parish Council representative. Cllr N Redican advised that he would be pleased to be the representative in Cllr Mrs R Barbers place.

12. TO CONSIDER APPLICATION FOR CO-OPTION TO THE COUNCIL.

Action: The Council resolved to Co-opt Mrs M Ladbrook as a Member of the Council. The Clerk to forward the relevant documents to the Mrs Ladbrook for completion and return.

13. MEMBERS COMMENTS

Cllr F Heinrich-Jones advised that he wished to be a member of the Press Liaison and Public Relations Committee and the Parks and Cemetery Committee and he wished to look at ways to enhance the website for visitors and tourists and the reinstating of the weekly auction.

Cllr N Redican advised that he wished to be a member of the Planning Committee.

Cllr Mrs R Barber and J Clarey advised that dogs were still running in the park without a lead and asked that a meeting with the SHDC Portfolio Holder for the parks and the Community Warden be arranged to discuss the way forward.

15.RESOLVE TO GO INTO CLOSED SESSION.

Action: The Council resolved that there was no requirement to go into closed session.

The meeting closed at 8.47p.m.