

LONG SUTTON PARISH COUNCIL

Notes of the meeting of the Long Sutton Parish Council
Held on Thursday 28 November 2019 commencing at 7.00 p.m.
At the Former Reform Church, London Road, Long Sutton

Present: With Cllr J Clarey in the Chair there were present: Councillors Mrs R Barber, T Watts, F Heinrich-Tiller, E Adams, M Ladbrook, D Cawthorn

D Cllr J Tyrrell D Wilkinson

0 Members of the Press. 04 Members of the Public

OPEN FORUM: A Member of the Civic Society stated that the Society were aware of the need for permission from Lincs C C and the Secretary of State before works were carried out at the Common Pit and asked if the Parish Council would support works to restore the bench, path and seat at the Common Pit. The representative stated that they would be able to provide plans of the proposals to the Parish Council

D Cllr Tyrrell advised that a resident had raised a petition to have Folds Lane repaired and he asked if the Parish Council would look to carry out the repairs.

A resident asked who was responsible for the footpath leading from the churchyard to Church Green because it needed to be cleaned and repaired and asked when the War Memorial would be illuminated.

RESPONSE - The Clerk asked if the Civic Society would be looking to hand over any works to the Parish Council following completion as happened with the Artwork project or would the Civic Society be responsible. The Chairman stated that Fold Lane was not a Parish Council responsibility and to date the Parish Council were having difficulty in securing a contractor to carry out the work to illuminate the War Memorial. The Clerk advised she believed the Lane was an unadopted road and residents may have liabilities to maintain it. The footpath from the Churchyard to Church Green could be either SHDC and Lincs C C and residents should forward any complaints regarding highways or street cleaning to SHDC directly to the relevant authority as well as reporting it to the Parish Council because it then raised the reports priority.

AGENDA

1. To receive Apologies for Absence and reasons given
2. To receive Declarations of Interests and DPIs
3. To resolve to adopt the Notes of the Parish Council Meeting held on 24 October 2019 as minutes of the meeting.
4. To receive the Clerks Report on matters outstanding
5. To receive the Chairman's Remark's.
6. Financial Matters –
 - a. To resolve to approve Invoices for Payment
 - b. To resolve to receive the Report of Cleared Payments since Last Meeting
 - c. To resolve to consider and approve the use of security services for the town parks and allotments.
 - d. To resolve to consider and approve installation of boundary markers for the cemetery drive, cemetery boundary, Cinder Ash Car Park and private drive in Cinder Ash Park.
 - e. To resolve to discuss and approve repairs to the Cinder Ash Car Parks and entrances.
7. Correspondence
 - a. To note general correspondence.

E-mail – Confirmation of Ownership of Foals Lane.

8. To resolve to consider the following Planning Applications and resolve to submit appropriate comments to SHDC as a consultee. **Plans may be considered at the meeting if received after the agenda is published.**

APPLICATION NUMBER	DETAILS
H11-1034-19 - FULL	Storage outbuilding - TENMAY 172 SEAGATE ROAD
H11-1064-19-FULL	Renovation and extensions-Rosalyn Cockbourn Fen Dike
H11-1113-19-FULL	Proposed dwelling-Land at Seagate Road Long Sutton

9. To resolve to approve an application to allow use of the Cinder Ash Park for the Annual Pony Show on 28 June 2020.
10. To resolve to confirm arrangements for the Christmas Activities Day and approve any actions required.
11. To resolve to receive recommendations from the Parks and Cemetery Committee for play equipment and grant funding and approve any actions required.
- 12.. To receive reports from Outside Bodies representatives
13. Members Comments -To receive any comments from members of the council and requests for matters to be placed on the next agenda. No resolutions may be passed under this item.
- 14. To resolve to go into closed session in accordance with the Public Bodies (admissions to meetings) Act 1960 to discuss the following matters. Should this resolution be passed the public and press will be required to leave the meeting at this stage.**
- 15. To resolve to discuss Legal Matters and approve any actions required.**

1. APOLOGIES FOR ABSENCE

Apologies were received from Cllr P Sayers and D Cllr A Tennant

2. TO RECEIVE DECLARATIONS OF INTEREST and DPIs.

No Declarations of Interest or DPIs were declared

3. NOTES OF THE PARISH COUNCIL MEETING HELD ON 24 October 2019

Action: It was resolved to approve the notes as minutes and a true record of the meeting held on 24 October 2019.

4. CLERKS REPORT

The Clerk reported that:

- The Gym equipment had been installed in the Cinder Ash Park
- Emergency tree works had been carried out in the Cinder Ash Park play area following more debris falling from the tree which destroyed the picnic bench due to a fallen bough.
- Damage had been noted to the Cemetery Drive due to the edges being eroded by cars parking on the grass and vehicles driving along the edge to overhanging large vehicles on the opposite side of the drive by football traffic. Damage was also being caused to the field and cemetery turning point and burial area by the traffic.

5. CHAIRMAN'S REPORT

The Chairman stated that:

- He had collected the selection boxes for the Christmas Event.
- He and Cllr D Cawthorn had attended the Remembrance Service on behalf of the Parish Council and Cllr D Cawthorn had laid the wreath.
- He stated that the new Poppy Appeal Co-ordinator had done a good job.
- He had delivered leaflets to the Long Sutton CP School advertising the Christmas Event which will be held on 08 December 2019. The Headteacher had advised that an email would be sent to all parents by the school as well.

6. FINANCIAL MATTERS**a. REPORT OF CLEARED PAYMENTS SINCE LAST MEETING**

Action: Payments for £3816.07 were cleared since the last meeting.

b. EXPENDITURE TO BE APPROVED

Action: The council resolved that cheques for a total of £1063.68 approved for payment.

c. TO RESOLVE TO CONSIDER AND APPROVE THE USE OF SECURITY SERVICES FOR THE TOWN PARKS AND ALLOTMENTS.

Action: The Council resolved to approve the use of Security Services for the town parks. The Clerk to obtain further information and facilitate a meeting with a recommended provider to work in unison with Clenchwarton Parish Council and Terrington St Clement Parish Council to obtain a reduced rate for the services.

d. TO RESOLVE TO CONSIDER AND APPROVE INSTALLATION OF BOUNDARY MARKERS FOR THE CEMETERY DRIVE, CEMETERY BOUNDARY, CINDER ASH CAR PARK AND PRIVATE DRIVE IN CINDER ASH PARK.

Action: The Council resolved that the Parks and Cemetery Committee meet to confirm the specifications and recommendations for the gate and boundary markers on 04 December 2019 and report back to the Clerk to obtain quotes.

e. **TO RESOLVE TO DISCUSS AND APPROVE REPAIRS TO THE CINDER ASH CAR PARKS AND ENTRANCES.**

Action: The Council resolved to refurbish both car parks in Cinder Ash Park with 14 mm granite. The Clerk to obtain quote and proceed with the works asap due to safety issues.

f. **TO RESOLVE TO CONSIDER A GRANT APPLICATION FROM CINDER ASH PRE-SCHOOL**

Action: The Council resolved to award a grant of £100.00 to the pre-school

g. **TO RESOLVE TO APPROVE THE REPAIRS TO THE PLAYGROUND EQUIPMENT AS PER THE INSPECTION REPORT**

Action: The Council resolved to approve the maintenance repairs as per the inspection report circulated to all members for consideration.

7. CORRESPONDENCE

E-mail – Request for confirmation of ownership of Folds Lane LS.

Action: The Council resolved that the Lane was not the responsibility of the Parish Council and could be an unadopted road.

8. TO RESOLVE TO CONSIDER THE FOLLOWING PLANNING APPLICATIONS AND RESOLVE TO SUBMIT APPROPRIATE COMMENTS AS CONSULTEE.

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H11-1113-19-FULL	Proposed dwelling-Land at Seagate Road Long Sutton

9. TO RESOLVE TO APPROVE AN APPLICATION TO ALLOW USE OF THE CINDER ASH PARK FOR THE ANNUAL PONY SHOW ON 28 JUNE 2020.

Action: The Council resolved to grant permission for the event following confirmation that if the weather was inclement the event would be cancelled to avoid damage to the park.

10. TO RESOLVE TO CONFIRM ARRANGEMENTS FOR THE CHRISTMAS ACTIVITIES DAY AND APPROVE ANY ACTIONS REQUIRED.

- The Clerk asked Councillors to leave their names and times they would be available to help on the day with the event.
- Volunteers were needed to erect and dismantle the grotto, barriers and gazebos.
- The Air Cadets had confirmed they would be available to help on the day.
- The fair had confirmed their attendance
- Entrants had been received for the Christmas Window Competition.
- She asked for confirmation of the judges for the Window Competition.

Action: The Council resolved that Cllrs N Redican and F Heinrich-Tiller would judge the window Competition and advise the Clerk of the results on Friday 06 December 2019 in order for the Certificates to be created and ready to award.

11. TO RESOLVE TO RECEIVE RECOMMENDATIONS FROM THE PARKS AND CEMETERY COMMITTEE FOR PLAY EQUIPMENT AND GRANT FUNDING AND APPROVE ANY ACTIONS REQUIRED.

Action: Cllr F Heinrich-Tiller advised that he had passed on the Grange Wind Farm Application for completion by the Clerk and he had commenced the Lottery Application but this would take 3 months and he had asked the Clerk for further supporting information.

12. TO RECEIVE REPORTS FROM OUTSIDE BODIES REPRESENTATIVES

Cllr Mrs R Barber reported that she had attended a meeting of the Allen's Charity and several applicants had been awarded grants.

13. MEMBERS COMMENTS

Cllr F Heinrich-Tiller advised that he had taken down the speed reactor sign on Roman Bank and re-located it to London Road.

An Auction would be held in the Market Place on 29 November 2019 8.00 a.m. – 10.30 a.m. The first Auction had been successful and had raised £172.62 and further Auctions would be held in Spring 2020

14. RESOLVE TO GO INTO CLOSED SESSION.

Action: The Council resolved to go into closed session.

The meeting closed at 8.05p.m.